



CITY OF ALBUQUERQUE
ENVIRONMENTAL HEALTH DEPARTMENT
CONSUMER HEALTH PROTECTION DIVISION

RAW PRODUCE VENDING PERMIT APPLICATION

1 Civic Plaza NW, 3rd Floor, Room 3023, Albuquerque, NM 87102
(505)768-2738

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

PERMIT NOT VALID UNTIL \$15 FEE IS PAID

Applications must be submitted at least one week prior to the event

A permit fee of **\$15** is due prior to issuance of the Raw Produce Vending Permit. Vendors shall not open for business prior to paying and obtaining the permit. Raw Produce Vending Permits are non-transferable and are only valid for a specific stand at a specified location. A Permit issued by the City is **required** to operate at any event, but is **not** an approval to participate in any specific event. Participation in a specific event is at the discretion of the Event Coordinator.

Submit applications through consumerhealth@cabq.gov or in person at our office. Payments may be made online after receiving an invoice or in person via check or cash (exact change required).

Vendors who are subject to the Homemade Food Act are not covered under this permit.

(If you are subject to the Homemade Food Act, **stop here**, do not submit a permit application; information on the act can be found by visiting <https://www.cabq.gov/environmentalhealth/food-safety>)

APPLICANT INFORMATION

Owner/Operator Name:

Establishment Name:

Permanent Address:

City/State/Zip:

Event Name:

Event Organizer:

(If vending at grower's market, this application must be submitted through the market manager/organizer)

Event Start Date:

Event End Date:

(Raw Produce Permits are valid for a full calendar year at a fixed location.)

Event Address:

Applicant Phone #:

Applicant Email Address:

Alt Phone #:

PERSON IN CHARGE

(If different than the Applicant)

The person who will be onsite and is responsible for food safety.

Name/Title:

Address:

City/State/Zip:

Phone #:

Email Address:

Alt Phone #:

List ALL raw produce items to be sold.

SPROUTS, PREPACKAGED FOODS, AND PREPARED FOODS, INCLUDING CUT RAW PRODUCE ARE PROHIBITED UNDER THIS PERMIT.

By signing below, I affirm and certify that:

- All of the information contained in this application is correct;
- I will notify the CHPD of any changes to the information provided;
- I will abide by all requirements of the City of Albuquerque Raw Produce Stands Ordinance § 9-6-3-1 et. seq. ROA 1994, as it relates to raw produce stands/vending;
- I understand that this permit is limited to the sale of raw produce; other types of food sales may be subject to additional permits;
- I understand that the City of Albuquerque Raw Produce Stands Ordinance § 9-6-3-2 limits any permit received from this application to a specific stand at a specified location for a period of a full calendar year;
- I have read and understand the Homemade Food Act §25-12-1 et seq. NMSA 1978. I am not preparing or selling "homemade food item[s]" as defined in the Homemade Food Act and I am not otherwise subject to the Homemade Food Act; and
- I have the right to allow, and will allow, CHPD access to the Food Establishment named above and its records for the purpose of enforcing §§9-6-3-1 et seq. ROA 1994.

Applicant's Printed Name: _____

Applicant's Signature: _____

Date: _____

Health Authority Signature: _____

For Official Use Only		
<input type="checkbox"/> Check# _____	<input type="checkbox"/> Online Payment	<input type="checkbox"/> Cash
Amount Paid: \$ _____		Date: _____
EHD Employee: _____		